



MINISTRY OF FOREIGN AND DIASPORA AFFAIRS

ADVERTISEMENT- POSITIONS FOR THE MEMBERS OF THE FOREIGN SERVICE ACADEMY COUNCIL

Pursuant to the provision of Section 28, 29, 30, 31, 32 & 33 of the Foreign Service Act, 2021, the Ministry of Foreign and Diaspora Affairs seeks to recruit three members for the Foreign Service Academy Council. The members shall serve for a term of three years and shall be eligible for re-appointment for one further term.

Requirements for Appointment

- Eligible candidates **MUST** possess a post graduate degree from a recognized university in any of the following disciplines:
 - International Relations;**
 - International Law;**
 - International Diplomacy;**
 - Economics;**
 - Social Sciences; or**
 - A relevant field; and**
- Possess experience, knowledge or expertise in matters relating to Foreign and Diplomatic Service;
- Meet the requirements of Chapter Six of the Constitution of Kenya, 2010; and
- Teaching diplomacy or international relations in a university recognized in Kenya will be an added advantage.

Applications

- All interested applicants who meet the requirements above should submit their applications together with detailed curriculum vitae, copies of national identity card, academic and professional certificates and testimonials to email address recruitment@mfa.go.ke ;
- Alternatively, application documents should be placed in a sealed envelope and submitted to **The Principal Secretary, State Department for Foreign Affairs, P.O. Box 30551 - 00100, Nairobi** or be hand delivered at the **Ministry of Foreign and Diaspora Affairs, Old Treasury Building, Harambee Avenue, Nairobi, 3rd Floor Registry, Room 301;**
- All applications should reach the office on or before **20th July, 2023 latest 5.00 pm (East African Time);** and
- Shortlisted candidates shall be required to produce original of their National Identity Cards, transcripts, Academic and Professional certificates.

Please note that

- Candidates should **NOT** attach original documents to the application form;
- Only shortlisted candidates will be contacted; and
- Canvassing in any form will lead to automatic disqualification.

**PRINCIPAL SECRETARY
STATE DEPARTMENT FOR FOREIGN AFFAIRS**