



MINISTRY OF FOREIGN AND DIASPORA AFFAIRS STATE DEPARTMENT OF FOREIGN AFFAIRS

Request for Expression of Interest (EOI) for Consultancy Services for Review of the Foreign Policy.

I. Background

The State Department for Foreign Affairs seeks to engage the services of three (3) Consultants to review the current foreign policy document. The objective of this terms of reference is to provide guidance to the consultants on the scope of the review and the deliverables expected from them.

II. Scope of the review

Analysis of the current foreign policy document including: its challenges and opportunities, its alignment with the national interests and values; emerging global trends and issues, and their potential impact on the country's foreign policy; assessment of the effectiveness of the current pillars and policy instruments outlined in the document.

The terms of reference of the experts will be

- i. identify the content and context scope that should inform policy position relating to national, regional and international dynamics;
- ii. establish milestones and achievements of Kenya's Foreign Policy;
- iii. analyse and address the challenges and limitations of Kenya's Foreign Policy;
- iv. review Kenya's Foreign Policy and align it with the national priorities, existing and emerging issues and global trends, and
- v. provide a strategy for implementation;
- vi. collate and connect the ideas generated by the committee members,
- vii. undertake thorough research on content, and harness the flow of ideas through the drafts with finesse
- viii. complement members with extra competencies, collate and connect the ideas generated by the committee members
- ix. Participate in all meetings, retreats and stakeholder engagements on the review of the Foreign Policy with the committee members.

Deliverables

The consultants are expected to deliver the following:

- i. Inception report

- ii. Draft Foreign Policy
- iii. Final Foreign Policy
- iv. A comprehensive report with a set of actionable recommendations on how to enhance the effectiveness of the foreign policy document, including specific measures to be taken in the short, medium, and long term.

Eligibility criteria

The Ministry shall engage three experts to assist in the Review and Development of Kenya's Foreign Policy. Interested individual consultants should have the following qualifications and experience:

- a) Post graduate professional qualifications in any of the following areas: international relations, political science, security, international economics/development, research, or other relevant fields.
- b) Well versed in international relations, political science, security, international economics/development, research, or other relevant fields;
- c) Professional experience in developing and writing public policy documents;
- d) Relevant professional experience of atleast 5 years in academia, research institutes, think tanks, governmental, inter-governmental, or non-governmental organisations;
- e) Extensive knowledge of Foreign Policy in Africa and beyond; and
- f) Proven previous working experience consisting of substantial involvement in assessments, evaluations, or reviews of countries' Foreign Policy.

The consultant should provide a pin and a valid tax compliance certificate. Selection of the Consultant will be in accordance with procedures set out in the Public Procurement and Disposal Act, 2015 and the Public Procurement and Disposal Regulations, 2020.

Interested Consultants may obtain the Terms of Reference from the Ministry of Foreign and Diaspora Affairs website (www.mfa.go.ke).

Duly completed expression of interest documents/detailed curriculum vitae(CV) together with other testimonials in plain sealed envelopes clearly marked "**Provision of Consultancy Services for Review of the Foreign Policy**" and bearing no indication of the identity of the Consultant should be addressed to **The Principal Secretary, Ministry of Foreign and Diaspora Affairs, State Department for Foreign Affairs, P. O. Box 30551 - 00100**, and be deposited into the tender box at the reception of State Department of Foreign Affairs, Old Treasury Building, 1st Floor, on or before 11:00 am, on 26th April, 2023.

Bids will be opened immediately thereafter in the presence of Consultants or their representatives who choose to attend.

**Principal Secretary
State Department of Foreign Affairs**