



REPUBLIC OF KENYA
THE MINISTRY OF FOREIGN AND DIASPORA AFFAIRS
STATE DEPARTMENT FOR FOREIGN AFFAIRS

THE STATE DEPARTMENT FOR FOREIGN AFFAIRS
P.O. BOX 30551 – 00100
NAIROBI
Telephone: +254 20 331 8888
Website: www.mfa.go.ke

When Replying Please Quote

Ref: RFP NO. RFP/SDFA/01/2026-2027

6th July 2026

REF: REQUEST FOR TRANSACTION ADVISORY SERVICES FOR THE DEVELOPMENT OF KENYA'S DIPLOMATIC PROPERTIES PROPOSED FOR IMPLEMENTATION UNDER THE PUBLIC PRIVATE PARTNERSHIPS ACT, 2021. (PPP ACT, 2021)

ADDENDUM 1

The procuring entity has issued an addendum to the request for proposals (RFP) for provision of consultancy services for transaction advisory services for the development of Kenya's diplomatic properties proposed for implementation under the Public Private Partnerships act, 2021.

All other terms and conditions remain the same.

**HEAD, SUPPLY CHAIN MANAGEMENT SERVICES
STATE DEPARTMENT FOR FOREIGN AFFAIRS**

ADDENDUM 1-RFP FOR PROVISION OF TRANSACTION ADVISORY SERVICES FOR THE DEVELOPMENT OF KENYA'S DIPLOMATIC PROPERTIES

No.	Query	Clarification
PREBID CONFERENCE QUESTIONS		
1.	What criteria was used to select the 6 six sites?	The six sites were selected based on the outcome of the pre-feasibility studies
2.	Are there conditions/ requirements for a joint venture?	Yes, the documents and the mandatory requirements are listed in the tender document
3.	What is the role of the PPP Directorate in this procurement and is the PFF being utilized?	PPP Directorate offers technical Advisory to the Ministry of Foreign Affairs. PFF will not be utilized.
FURTHER QUESTIONS		
4.	We kindly request that you share the official minutes of the pre-bid conference, including any clarifications or responses provided during the session, to support our preparation of the proposal.	The questions raised during the pre-bid conference and the corresponding clarifications have been incorporated into this Addendum, which forms part of the Tender Document
5.	Could you please confirm whether the pre-bid briefing session associated with this tender was compulsory or non-compulsory?	The pre-bid session was not compulsory
6.	Geotechnical Investigations. For the geotechnical investigations, may we assume that packaging of soil and related samples and shipment via an international courier to Nairobi, Kenya, for laboratory testing will be acceptable? Additionally, will the Client facilitate or provide any required documentation, permits, or approvals necessary for the export and import of such samples from the respective host countries?	The bidder is free to propose various methodologies that would allow them meet the deliverables and minimize their costs, including packaging of soil and related samples and shipment via an international courier to Nairobi, Kenya where this is convenient for the bidder. The consultant remains responsible for compliance with all applicable customs, export/import, environmental and biosafety requirements in both jurisdictions.
7.	Visas, Work Permits and Security Arrangements. For the geotechnical and civil engineering teams that will be required to undertake site investigations and infrastructure assessments in the respective countries, will the Client facilitate the issuance of invitation letters, visas, work permits (where applicable), and provide any necessary security	The State Department for Foreign Affairs will facilitate the issuance of invitation letters, visas (where applicable), and provide any necessary security coordination subject to compliance by the transaction advisor to applicable law and applicable diplomatic protocols and the laws of the host country

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	coordination or ground security arrangements during site visits?	
8.	Infrastructure Information. During the infrastructure assessment, will the Client facilitate access to existing infrastructure information, utility records, and any planned infrastructure development data from the relevant government ministries, agencies, or utility providers within the respective jurisdictions?	The procuring entity will facilitate possible access to existing infrastructure information, utility records, and any planned infrastructure development data from the relevant government ministries and agencies. However, the transaction advisor retains the responsibility of coordinating collection of the above data.
9.	Local Coordination and Language Support. Given that a number of the project locations are in Francophone countries, will the Client provide English-speaking focal persons or local representatives to assist with coordination, stakeholder engagement, interpretation, and logistics during site visits?	The State Department for Foreign Affairs through its diplomatic missions will assist with coordination, stakeholder engagement and interpretation. Interpretation support will be provided through Kenyan diplomatic missions where available. However, the TA is expected to provide all necessary logistical support for its staff during the visits as indicated under page 89 of the tender document.
10.	Is there a maximum available budget for this assignment?	The assignment has an approved maximum budget amount. The consultant selection method is Quality and Cost Based Selection (QCBS) and the total score will be calculated by weighting the technical and financial scores and adding them as per the formula and instructions in the Data Sheet within the tender document. Bidders are therefore required to submit competitive financial proposals in accordance with the Tender Document
11.	Should we plan for dedicated site visits, which would increase the financial proposal amount?	The bidders are free to propose alternative methodologies including relying on operational presence of their firms or sub-consultants in the various sites or plan for site visits to allow them meet the deliverables indicated in the tender document. The bidders are required to meet costs for logistics and travel of their staff as indicated under page 89 of the tender document.

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DEVELOPMENT OF KENYA'S DIPLOMATIC PROPERTIES**

		<p>Consequently, this is expected to be priced in their financial proposal amount.</p> <p>Bidders are expected to determine the level of site verification necessary to deliver the required outputs and should price their proposals accordingly.</p>
12.	Could you kindly provide written confirmation that not all sites are expected to be cash-generating?	Not all sites are expected to be cash-generating.
13.	Is it possible to bid on a subset of targeted sites, or must the proposal cover all six sites?	The proposal should cover all the six sites